资质证书编号\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**苏州市办公楼宇、公共建筑空调通风系统维保清洗企业专业技术水平能力等级证书**

**申报表**

**申报企业\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_（盖章）**

**申报等级\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**申报日期\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**苏 州 市 制 冷 协 会**

**苏州市办公楼宇、公共建筑空调通风系统维保清洗企业专业技术水平能力等级评估需准备的材料**

1、苏州市办公楼宇、公共建筑空调通风系统维保清洗企业专业技术水平能力等级证书申报表；

2、三证合一工商户营业执照；

3、企业法人或负责人身份证明；

4、办公用房及仓储用房产权证明或租赁协议；

5、各项内部管理制度（仓库制度、清洗操作规程、清洗质量保证措施、应急管理制度等）；

6、项目管理人员、技术人员、操作人员名录、健康证、专业培训合格证、社保材料、及其他相关资格证书；

7、专业清洗工具、设备、试剂名录表及仓储照片，主要设备需提供进货原始发票；

8、提供两年内有过相关真实项目案例；

9、必须是协会有效会员企业；

10、所有材料均需加盖印章；复印件需加注“与原件一致”字样，并加盖公章。

企业概况表

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 企业名称 | | |  | | | 联系人 | |  | | 电话/手机 | | | |  | |
| 注册地址 | | |  | | | | | | | | | 邮编 | |  | |
| 办公地址 | | |  | | | | | | | | | 邮编 | |  | |
| 经济性质\* | | |  | | | | | 经营范围 | | | |  | | | |
| 法定代表人\* | | |  | | | | | 成立日期 | | | |  | | | |
| 开户银行\* | | |  | | | | | 帐 号 | | | |  | | | |
| 注册资金 | | | 流动资金：万元  其中固定资产\*： | | | | | | | | | | | | |
| 工商营业执照号码（三证合一）\* | | | |  | | | | | | | | | | | |
| 机构人员 | 合计 |  | | 岗位名称 | | | | | | | | | | | |
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| 其中 | 专职人员 | |  |  | |  | |  | |  | | | |  |
| 兼职人员 | |  |  | |  | |  | |  | | | |  |
| 主  要  设  备 |  | | | | | | | | | | | | 场地总面积（㎡）： | | |

设备明细表

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| 序号 | 设备名称 | 型号规格 | 使用状况 | 制造厂 | 出厂年月 |
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请附佐证材料。

专业清洗操作人员明细表

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 序号 | 姓名 | 性别 | 年龄 | 职称 | 证书编号 | 学历 | 专业 | 专（兼）职 |
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请附佐证材料。

技术操作工人状况表

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| --- | --- | --- | --- | --- | --- | --- | --- |
| 序号 | 姓名 | 性别 | 年龄 | 学历 | 工种 | 技能等级 | 特殊工种类证号 |
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注：特种作业操作证指电工、焊工、起重工、登高及国家规定的特种工种。

本表不够填写，可自行复印后再填报。

最近两年经营业绩表

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 序号 | 委托单位名称 | 项目内容 | 营业额（元） | 完工日期 | 备注 |
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注：附项目合同复印件。

企业名称（盖章）： 制表：

**苏州市办公楼宇、公共建筑空调通风系统维保清洗企业专业技术水平能力等级评估结果**

企业名称： 统一社会信用代码：

|  |  |
| --- | --- |
| 初审意见 | 初审人： |
| 技术专委会审核意见 | 审核人： |
| 评定结果 | 等级证书编号：  企 业 名称 ：  法定代表人：  地 址：  申请级别：  评估级别：  有效期限： |
| 审定机构  （盖章） |  |